



City of Westworth Village  
311 Burton Hill Road • Westworth Village, TX 76114  
817.710.2500 • Fax 817.710.2501

**PLANNING & ZONING COMMISSION MEETING MINUTES**

**JANUARY 29, 2013**  
**TIME: 6:00 PM**

**MUNICIPAL COMPLEX**  
**COUNCIL CHAMBERS**  
**311 BURTON HILL ROAD**

<b>P &amp; Z</b>	Chairperson	Melva Campbell
<b>Attendees:</b>	Secretary	Darla Thornton
	Member	Jeannette Jones
	Member	Michael Lewis
	Member	Tom Weaver
	Member	Jim Evans
<b>Council Attendees:</b>	Council Member	Jill Patton
	Council Member	Steve Beckman
	Council Member	Mike Coleman
<b>Staff Attendees:</b>	City Administrator	Roger Unger
	City Secretary	Carol Borges
	Police Chief	Doug Reim
	HCGC Director of Golf	David Curwen
	HCGC Superintendent	Sterling Naron
<b>Guests:</b>	Baird, Hampton & Brown	Bill Baird
	GHLA Architects	Gaylen Laing
	Freese & Nichols Eng	Robert McGee
	NAS JRB Cmty Planning	Rachel Wiggins
	Property Owner	Joe Howell
<b>Absent:</b>	Member	Margaret Worthington

**CALLED TO ORDER at 6:07 pm by Chairperson Melva Campbell.**

**Action Items:**

- I. Approval of Minutes** from P&Z meeting (joint with Council) on December 11, 2012.
- **MOTION** made by Tom Weaver. **SECOND** by Jim Evans. **Motion passed unanimously**, by a vote of 6 Ayes and 0 Nays.

**II. Discuss and take with respect to the original preliminary Planned Development #1 submittals for the Independent Living/Assisted Living (IL/AL) Complex.**

- Mr Bill Baird and Mr Gaylen Laing presented the preliminary plat and site plan for the IL/AL Complex. Robert McGee discussed water line issues, storm drains and flood study, fire hydrants, and sprinkler systems. The City's water line will need to provide more supply through an additional water connection. Michael Lewis, Fire Marshall, has reviewed fire hydrant locations and provided feedback to Roger.
- Rachel Wiggins addressed the Commission regarding the Joint Land Use Study of 2008, including sound attenuation, and NCTCOG PLMC evaluations. The project's engineers and architects intend to work within the guidelines and recommendations of the military.
- **MOTION** made by Michael Lewis to **approve the preliminary plat and accept the site plan for PD #1**, the IL/AL Complex **SECOND** by Jim Evans. **Motion passed unanimously**, by a vote of 6 Ayes and 0 Nays.

**III. Discuss and take action with respect to preliminary plat and site plan for Planned Development #2 (Shaw Stites' property).**

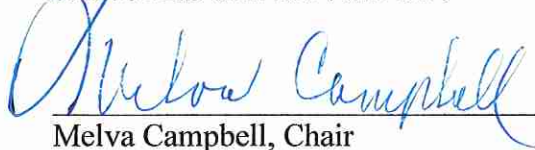
- Roger Unger stated the developer's plan is for a two-story garden office space, potentially including a dentist's office. Documents were not ready to present to the Commission for review. Roger asked for a P&Z meeting on February 12<sup>th</sup>, prior to the Council meeting, to review the preliminary plat and site plan for PD #2.

**IV. Next meeting date set for February 12<sup>th</sup> at 6:00pm.**

**ADJOURNED at 6:40 pm by Chairperson Melva Campbell**

**MINUTES taken by City Secretary Carol Borges**

**MINUTES APPROVED BY:**

  
Melva Campbell, Chair

on this, the 12<sup>th</sup> day of February, 2013.

**SIGNATURE ATTESTED BY:**

  
Darla Thornton, Recording Secretary

